**Tip of the Month**

**Office Safety**

- While in the office, make sure you **lock your door even if you run out for a quick cup of coffee or to use the copy machine**. Office thefts are very common.

- Don’t be predictable. Most people keep their purse in the bottom right drawer of the desk, under the desk or on a hook behind the door. Lock your belongings inside the office if you are leaving.

- Be aware of any suspicious persons roaming your area. If someone enters your area of work immediately ask them what they are doing or who they are looking for. Ask them firmly, yet professionally if you can be of any assistance. Keep offices neat and orderly to identify strange objects or unauthorized people more easily.

- If something seems strange then it may be. Call Security to report suspicious persons.

- **Have staff follow strict access control procedures, don’t allow exceptions.**

- Keep important papers locked in secure cabinets.

- Empty trash receptacles often.

**Thefts**

07/05 **Mailman Center for Child Development**
Employee reported that a Gap jacket and a sweater were missing from a 1st floor office. The items were left in the secured office over the week end. Items valued at $35.00.

07/06 **Bascom Palmer Eye Institute**
Employee reported that a digital blood pressure machine was missing from a 3rd floor exam room. The item was valued at $50.00. Security investigator located the machine. (Solved)

07/06 **UM Hospital and Clinics**
A physician observed a male quickly leaving a room as he entered. The physician observed that his laptop computer was gone and caught up to the male at the elevators. It was determined that the male took the computer and was detained by security. He was arrested by Miami Police. (Solved)
07/13  **Fred Cowell Mall**

Security observed a male attempting to take a bicycle from the bike rack near the entrance to the Biomedical Research Building. Security detained the male as he was attempting to free the bike from its lock. Miami Police responded and took custody of the male.

07/15  **Mailman Center for Child Development**

Employee reported that several cosmetic items and office supplies were removed from her desk in a secured 1st floor office. Items valued at $100.00.

07/14  **UM Hospital**

Administrator reported that pharmaceuticals valued at $8,000.00 were discovered missing from a secured storage location in a South Building clinic.

07/20  **Bascom Palmer Eye Institute**

Employee reported that some snack food items were missing from his desk drawer in a 3rd floor office.

07/24  **Fred Cowell Mall**

A student reported that his bicycle was missing from the bike rack across from the Calder Library. The item was valued at $300.00.

07/24  **UM Hospital**

Patient in a Penthouse floor room reported his wallet was missing. The wallet contained a driver license, miscellaneous health cards and $28.00 cash.

07/25  **Kendall Medical Center**

Employee reported that two oxygen sensors from blood pressure monitors were missing. Items valued at $340.00.

07/25  **Rosenstiel Medical Science Building**

Employee reported that two speakers recently delivered and still in the box was missing from under his desk in an 8th floor work area. Items valued at $29.72. On 07/26 the employee reported that the items were returned.

07/30  **UM Hospital Parking Garage**

Visitor reported that his driver side window had been broken out and a GPS device was taken from the vehicle parked on the 5th level. Item valued at $200.00.

**Assault**

None
Burglary

07/29  UM Hospital West Building Parking
Employee of parking contractor discovered that the cashier’s booth had been broken into. The cash register containing $100.00 cash was missing.

Vehicle Incidents

07/05  UM Hospital East Building
A private patient shuttle van struck a parked vehicle near the main entrance causing minor damage.

07/06  UM Hospital and Clinics
Two UM delivery vehicles struck each other in the receiving area causing minor damage. There were no injuries.

07/12  UM Hospital and Clinics
A valet employee parking a visitor’s vehicle struck a pole causing damage to the driver’s door and window.

07/13  UM Hospital Parking Garage
A visitor backing out of a space on the 5th floor struck the security vehicle that was on its way to jump start a vehicle. There was minor damage and no injuries.

07/14  14th Street Garage
An employee reported finding the front passenger window broken out of their vehicle, parked on the 3rd level.

07/14  UM Hospital Employee Parking Lot
Employee discovered that the right front turn signal light was damaged.

07/22  UM Hospital and Clinics
Visitor discovered a dent on the left front fender of his vehicle when it was returned by the valet.

07/25  UM Hospital and Clinics Valet
Valet employee caused minor damage to the driver’s side door of a visitor’s vehicle by striking a parked vehicle.

07/26  UM Hospital West Building Parking
Employee discovered damage to the right front passenger door of his vehicle parked on the north side of the building.

07/27  UM Hospital Parking Garage
Physician reported finding minor damage to the left side fender of their vehicle parked on the 4th level. The damage was caused by another employee who had left a note.
07/28 **Sylvester Cancer Center**
UM shuttle van stopped in the valet area was struck by a visitor’s vehicle causing minor damage.

07/29 **UM Hospital Parking Garage**
Visitor attempting to park on the 5th level struck a parked vehicle causing minor damage.

07/30 **Fred Cowell Mall**
Security observed a male attempting to take a bicycle from the bike rack across from the Calder Library. The male was escorted off the property.

### Trespassers

07/01 **UM Hospital and Clinics**
Security discovered a male sleeping by the west exit door. The male was escorted off the property.

07/03 **Lois Pope Life Center**
Security discovered a male sleeping on the grass near the southwest corner of the building. The male was escorted off the property.

07/05 **Park Plaza East**
Security notified of a male lying on the sidewalk near a ground floor office. Security responded and contacted Miami Fire Rescue. The male was transported to the JMH Emergency Room.

07/05 **Park Plaza East**
Security received a report of a male sleeping at the entrance to a ground floor office suite. Security contacted the male and escorted him away from the building.

07/05 **UM Hospital East Building**
Security discovered a male sleeping on the sidewalk near an entrance door. The male was escorted off the property.

07/05 **UM Hospital East Building**
Miami Police reported that they had to arrest a former emergency room patient after they refused to leave.

07/07 **Bascom Palmer Eye Institute**
Security discovered a suspicious male loitering in the patio area. The male at first refused to leave the area but when backup arrived he was escorted out of the building.

07/08 **Bascom Palmer Eye Institute**
Security discovered a male loitering near the front entrance in the early morning hours. The male was unresponsive and was escorted away from the building.
07/11 Park Plaza East
Security called to a ground floor office suite regarding a male sleeping near the entrance. The male was escorted away from the building.

07/12 Bascom Palmer Eye Institute
Security alerted to a male acting strangely in a 1st floor clinic area. The male was contacted and escorted out of the building.

07/14 Bascom Palmer Eye Institute
Security observed a suspicious male running through the food court. The male was detained for Miami Police who released the male after issuing a trespass warning.

07/14 UM Hospital and Clinics
Security alerted to a suspicious male in the Morrison’s Café. The male was contacted and escorted out of the building.

07/18 Lois Pope Life Center
Security called regarding a male on the north walkway soliciting for food and money. Security was unable to locate the individual.

07/19 Park Plaza East
Security called regarding a male who entered the lobby of a ground floor office and was causing a disturbance. The male was contacted and escorted out of the building.

07/20 Park Plaza East
Security notified of a suspicious male loitering outside of a ground floor office. The male was contacted and escorted away from the area.

07/20 15th Street Garage
Security observed a male loitering around the water pump near the building. The male was contacted and escorted away from the building.

07/22 15th Street Garage
Security observed a suspicious male on the northwest corner of the building. The male was contacted and escorted away from the building.

07/28 Bascom Palmer Eye Institute
Security observed a suspicious male enter a 1st floor clinic. The male was observed attempting to obtain coffee left out for patients. The male was escorted out of the building.

07/29 UM Hospital West Building
A male entered the 3rd floor Human Resources office and asked for a job application. When the male failed to complete the form after two hours he was asked to leave. The male started removing his clothing and threatening staff. Miami Police responded and the male was arrested.
**Escorts**

University of Miami Security Officers provided escorts to any place on campus, including Metrorail. We encourage you to use this service when walking alone and particularly after hours. Security Officers will meet you at your work location and escort you safely to your vehicle, Metrorail, or any other building on campus. Call 243-SAFE (7233) to request an escort. You may be able to reduce your waiting time if you call a few minutes before you are ready to leave.

During July, security officers provided 149 escorts with an average waiting time of 4:15 minutes.

**General Information**

**FREE SECURITY SURVEYS or CRIME PREVENTION SEMINARS**

Conducted on an individual or group basis. To make an appointment or to request information, call Lee Michaud, Crime Prevention & Training Manager at 243-5084.

**CRIME TIP HOTLINE (243-6280)**

Caller can remain anonymous. All information kept confidential. Ask for Craig Hopkins, Investigator at 243-6280.